

MINUTES
FOR THE 2010 REDISTRICTING COMMISSION
OF THE CITY OF SAN DIEGO
THURSDAY, NOVEMBER 22, 2010
IN THE COUNCIL CHAMBERS - 12TH FLOOR

CHRONOLOGY OF THE MEETING:

The meeting was called to order by Chairman Anisha Dalal at 4:00 p.m. Chairman Dalal adjourned the meeting at 7:22 p.m. to the next scheduled meeting of the Redistricting Commission on Friday, December 10, 2010 at 4:00 p.m. in Council Chambers.

ATTENDANCE DURING THE MEETING:

(C) Chairman Anisha Dalal -present

(VC) Vice Chairman Carlos Marquez-present

(M) Ani-Mdivani-Morrow-present

(M) Fred Kosmo-present

(M) Theresa Quiroz-present

(M) David Potter-present

(M) Arthur Nishioka-present

ITEM 2: ROLL CALL

Chairman Anisha Dalal called the roll:

(C) Chairman Anisha Dalal -present

(VC) Vice Chairman Carlos Marquez-present

(M) Ani-Mdivani-Morrow-present

(M) Fred Kosmo-present

(M) Theresa Quiroz-present

(M) David Potter-present

(M) Arthur Nishioka-present

ITEM 3: NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Redistricting Commission on items of interest within the jurisdiction of the Commission. Comments are limited to no more than three minutes per speaker. Pursuant to the Ralph Brown Act, no discussion or action, other than a referral, will be taken by the Redistricting Commission on any issue brought forth under "Non-Agenda Comment."

COMMENT 1:

Comment by Deven Patel: Mr. Patel spoke on behalf of the Asian Pacific Islander Coalition. Mr. Patel thanked the Commission for working during the long weekend.

COMMENT 2:

Comment by Dr. Allen Chan: Dr. Chan spoke on behalf of the Asian Pacific Islander Coalition. He stated that San Diego is 40% Latino, 8% African American, and 15% Asian and Pacific Islander American. He expressed his concern that Asian and Pacific Islander Americans are not represented. He has submitted a proposed map that includes Mira Mesa, Kearny Mesa, and Rancho Peñasquitos as one district. He thanked the Commission for their work.

ITEM 4: APPROVAL OF COMMISSION MINUTES:

The Commission discussed the desired corrections to the minutes. It was requested that the minutes of November 4, 2010, be returned for corrections and reformatting.

**Motion by Commissioner Quiroz to not approve and return the Minutes for correction;
Second by Commissioner Nishioka. Motion is unanimously approved.**

ACTION ITEMS

ITEM 5: SUBCOMMITTEE REPORTS

TIMELINE SUBCOMMITTEE

Subcommittee Chairman Dalal reported on the draft, over-all timeline and provided copies. Chairman Dalal stated that the Commission continues to work on hiring a Chief of Staff; however, the budget must be approved prior. The budget must be submitted to the Appointing Authority and thereafter to the City Council. Commissioner Quiroz's information was incorporated in the timeline. Because of elections, the Final Redistricting Plan must be submitted by August 15, 2011.

The Commissioners expressed that the timeline should be used as a guideline that can be adjusted; however the timeline should not drive the final product and the plan should be done correctly.

Vice Chairman Marquez suggested that the contract for transcription services may be incorporate into the skills required for an Executive Assistant.

Vice Chairman Marquez also suggested the addition of public training on mapping software in April and continuation of a preliminary redistricting option through April.

Commissioner Kosmo suggested that an RFP be submitted for software in January. Commissioner Kosmo stated that an RFP for legal services may not be necessary if the City Attorney's Office is utilized.

Chairman Dalal stated that the timeline shall be a work in progress and suggestion will be incorporated.

Joseph Walker reported on the availability of meeting rooms and provided an information package; Thursdays and Friday appear to be the best days to schedule meeting rooms. Mr. Walker recommended that the Commission reserve meeting room accommodations three or four months ahead of time and consider other rooms outside of the City Administration Building.

Chairman Dalal polled the Commission on the days they preferred for their meetings. Six were in favor of Thursday and one in favor of Friday.

Bonnie Stone, Deputy Director of Elections and Information Services from the City Clerk's Office and Elections Analyst Denis Jenkins provide a presentation on important dates for the 2012 Candidate Election Process.

HIRING SUBCOMMITTEE – Approve the Timeline for Hiring the Chief of Staff

Subcommittee Chairman Quiroz provided a report on the process that was followed to advertise the position of Chief of Staff to a wide and diverse part of the community. The deadline for applying is December 3, 2010. To date, 15 applications have been received. Subcommittee Chairman Quiroz also presented a timeline for hiring the Chief of Staff. The goal is to hire by January 2011.

The Commission discussed the desire to schedule a meeting of the Appointing Authority to approve the budget and there after docket the Redistricting Budget with the City Council for approval. The goal is to have the budget approved in December in order to hire the Chief of Staff by January 2011.

The Commission discussed the process of interviewing the Chief of Staff applicants.

Lourdes Silva, Labor Relations Officer from the Human Resources Department, answered questions regarding the hiring of an unclassified employee and the hiring processes for the City of San Diego.

Some of the Commissioners who are not members of the Hiring Subcommittee expressed an interest in being more involved in the hiring process for the Chief of Staff.

Lourdes Silva agreed to assist the Hiring Subcommittee with selection criteria and list of questions for the Chief of Staff applicants

Motion by Vice Chairman Marquez to direct the Hiring Subcommittee to adopt screening criteria for all the applicants, bring that forward to the full Commission, make a recommendation for the first tier of eligible applicants; invite the applicants to the Redistricting Commission meeting of December 10, 2010, to speak during Non-Agenda Public Comment, if they so desire; thereafter, convene in Closed Session and the entire Commission shall select the applicants for interview. Second by Commissioner Potter. Motion is approved unanimously.

Motion by Commissioner Kosmo to invite all the Commissioners to participate in the December Chief of Staff interviews if the Commissioners are available to participate in the full and complete process; the interviews shall be conducted in Closed Session. Second by Commissioner Nishioka. Motion is approved 5 to 2. Those in favor are Commissioner Nishioka, Commissioner Mdivani-Morrow, Commissioner Kosmo, Commissioner Quiroz, and Chairman Dalal. Those in opposition are Commissioner Potter and Vice Chairman Marquez.

Timeline for Future Meetings

The Commission discussed the timeline for future meetings and scheduled the following meetings:

- Friday, December 10, 2010, Public Hearing and Closed Session from 4:00 p.m. to 7:00 p.m.
- Wednesday December 15, 2010, Closed Session to interview finalist for the Chief of Staff position, from 4:00 p.m. to 7:00 p.m.
- Friday, December 17, 2010, Closed Session to vote on finalist for Chief of Staff Position, from 2:00 p.m. to 4:00 p.m.

The Commission desired to book meetings for the first and third Thursday of the month and Mr. Walker agreed to move forward with securing the meeting rooms as the Commission desired.

Commissioner Nishioka suggested that at some point the Commission should move forward with scheduling meetings out in the community for purposes of outreach.

Motion by Commissioner Nishioka to meet on January 13, 2011 and January 27, 2011, and thereafter, until the end of June, meet every first and third Thursday of the month. Second by Commissioner Potter. The motion is approve 6 to 1. Those in favor are Commissioner Nishioka, Commissioner Mdivani-Morrow, Vice Chair Marquez, Commissioner Potter, Commissioner Kosmo, and Chairman Dalal. Commissioner Quiroz is in opposition.

BYLAWS SUBCOMMITTEE – Approve the Bylaws

Bylaws Subcommittee Chairman Nishioka provided a report that early in the week a suggestion from the City Attorney was received regarding changes relative to Brown Act Compliance which was acceptable and Commissioner Potter noticed other reference defects.

The Commission discussed their requests to amend the Bylaws.

Commissioner Quiroz expressed her concern that Article V would stop the Commission from considering public input.

City Attorney Bradley informed the Commission that they would be providing training in January or February on what the Commission can consider as far as public input.

Motion by Commissioner Quiroz to approve the Bylaws with the following amendments: Article I, Section 3 add at the end of the sentence “and the City Charter.” Article I, Section 5, remove “amended by Proposition C, June 1992.” Article II, Section 1, remove “amended by Proposition C, June 1992.” Article III, Section I, remove the word “expressly.” Article 4, Section 4, remove the final sentence, “Commission staff shall report at each regular meeting the status of receipt of final census data until such information is officially received” and add “Commission staff shall include the number of phone calls, electronic correspondence, and visits they field from the public in the previous month in the minutes. The Commission staff shall make its best effort to count the number of members of the public attending the meeting and enter the number in the minutes. Second by Commissioner Potter. The motion is approved unanimously.

BUDGET SUBCOMMITTEE – Approval of the Budget for Fiscal Years 2011 and 2012

Subcommittee Chairman Dalal requested that Mr. Walker report to the Commission on the Legal fees requested.

Mr. Walker provided a copy of the budget with final adjustments as made and as advised at the November 4, 2010 meeting.

Mr. Walker informed the Commission that the City Attorney’s Office had requested that their staff’s time be reimbursed in the amount of \$50,000.

Mr. Walker outlined three choices the Commission can explore as follows: deny the request, add the additional amount to the budget as an adjustment increasing the budget to \$550,000, or absorb the cost within the \$500,000 amount. Contingency reserves of \$22,000 are available.

The Commission discussed the options.

Motion by Commissioner Kosmo to pass the budget with the following amendments: Reduce the salary of the Chief of Staff to \$100,000; reduce the Consulting/Legal Services to \$15,000 which will be taken from the contingency reserve amount; and add a line item for the City Attorney fees which will be capped at \$50,000 for reimbursement on an on-going basis. Second by Commissioner Potter. The motion is approved unanimously.

WEBSITE SUBCOMMITTEE – Approve Redistricting Commission 2010 Website

Subcommittee Chairman Marquez reported that the team has been working on the website for a few weeks. The website site is going to be a great tool to engage the public and provide the maximum amount of public access and interaction with a goal of having the website be user friendly. The staff is still working on the changes requested. Chairman Marquez provided an outline of the changes and what the website will look like.

Mr. Walker requested that the changes be approved by the subcommittee in order to bring the website live as soon as possible.

The URL address will be **sdredistricting.org** and it was suggested that .com and .net be purchased as well.

Chairman Marquez requested a photo and a bio of each Commissioner along with a brief quote on why you volunteered to serve on the Commission, which will be included on the Commissioner's page.

Other items that will be included will be documents such as bylaws, budget, and information about staff, frequently asked questions, agenda, and minutes. A video on the lower corner will be updated as well.

Subcommittee Chairman Marquez requested that the Redistricting 2010 information that was there during review be inserted where it was and asked the Commissioners to submit their bio information and photo and quote by Friday so as to go live as soon as possible.

Motion by Vice Chairman Marquez to go live with the website as soon as possible and give the subcommittee the authority to make the final changes. Second by Commissioner Quiroz. The motion is approved unanimously.

ITEM 6 STAFF REPORTS

Joseph Walker provided the additional Census Bureau data information from the City's Planning and Community Investment Department which was requested by Commissioner Nishioka. The Planning and Community Investment Department is available to make a presentation or answer any questions the Commission has.

Mr. Walker also provided information and a memorandum by the City on the intern program as requested by Commissioner Nishioka.

ITEM 7: ADJOURNMENT

Chairman Dalal adjourned the meeting at 7:22 p.m.

Esther Ramos
Legislative Recorded
City Clerk's Office